

# THE CHICAGO TOY SHOW EXHIBITOR CONTRACT

## APRIL 28, 2019 SHOW

RETURN BY **MARCH 1** TO RETAIN THE SAME BOOTH OR SPECIAL REQUESTS

Select which describe your typical merchandise:

Pre-War Toys    Post-War Toys    Action Figures    Dolls    Other: \_\_\_\_\_

**Reserve Tables:** (Tables are 30" wide by 8' long. Configuration depends on available space)

Oversize booths will be charged for extra space in proportion to tables that would fit in space

PRAIRIE EVENTS <b>EAST OR WEST</b>	\$100 ea. x _____ # of tables)	= _____ Total
PRAIRIE EVENTS <b>ATRIUM DOLL HOUSE</b> Dolls are centered in the Atrium and overflow into West. A large number of dolls are also located in Exhibit A and Trades.	\$100 ea. x _____ # of tables)	= _____ Total
<b>EXHIBIT A</b>	\$80 ea. x _____ (# of tables)	= _____ Total
<b>TRADES NORTH OR TRADES SOUTH</b>	\$80 ea. x _____ (# of tables)	= _____ Total
EARLY BUYER / <b>FLOOR RIGHTS</b>	\$50 ea. (*Husband & wife included)	= _____ Total

NAME	STREET

CITY	STATE	ZIP	PHONE
			(   )   -

E-MAIL

EXHIBITOR	HELPER

Mail upper portion in with your reservation. Save bottom section for show information.

\*Contracts must be postmarked by **MARCH 1** to request the same booth or specific locations.

**Contracts accepted as long as space is available.**

Mail completed registration to:  
**ANTIQUA WORLD SHOWS, INC.**  
**P.O. Box 1078**  
**Deerfield, IL 60015-6001**

Direct questions to:  
Herb Regan: (847) 800-3009 or [herb@chicagotoyshow.com](mailto:herb@chicagotoyshow.com)  
Diana Tabin: (847) 772-6760 or [diana@chicagotoyshow.com](mailto:diana@chicagotoyshow.com)

### SET UP TIMES, RULES, AND REGULATIONS

- 1. A LIMIT OF TWO PERSONS** is set for each booth: ONE exhibitor, ONE helper. Additional helpers will attend with the floor rights fee of \$50 on Saturday. One extra SUNDAY helper is allowed by submitting the name with your contract. No Saturday or Sunday helpers added one week before show. Late names pay floor rights or Sunday admission. No exceptions except for children living at home who are welcome.
- 2. SET UP SATURDAY:** The West back gate (#2) will be open for entry starting at **9:00am** and will remain open until closing at **4:00pm**. Come set up your display and meet and swap with everyone from **9:00am to 4:00pm**.
- 3. SET UP SUNDAY:** The West back gate (#2) and buildings will be open at 6:00am. for all exhibitors pre-registered on Saturday. Exhibitors not previously checked in will be met outside Gate #2 beginning at 5:30am to be processed. Customers will enter at 8:00am. Please attend your booth by 7:30am.
- 4. SECURITY:** A.S.I. is on guard Saturday, Saturday night, & Sunday. Buildings locked down Saturday 4:30pm.
- 5. INSURANCE:** Exhibitors accept full liability for any injury or loss to themselves or their property and staff while attending the show. Exhibitors expressly release the management from liability for any loss or injury.
- 6. EXHIBIT CONTENTS:** We welcome all antique and collectible toys and dolls as well as holiday heirlooms and advertising. Exhibitors may not display items other than these. **Fairgrounds management and Fire Codes require that no extra tables are outside your booth, and all boxes must be under the tables out of the walking areas. Non-compliance risks having the building shut down.**
- 7. SHOW TIMES:** Exhibitors must be set up by **7:30am** Sunday morning and must remain set up until **3:00pm**. The public will attend from **8:00am to 3:00pm** and expect to see a full show. Exhibitors who pack before 3:00pm will risk losing their location.
- 8. CANCELLATIONS:** Refund or full credit issued 2 weeks prior to show. \$25 charge for returned checks/insufficient funds.
- 9. NO SOLICITATION OF DEALERS OR CUSTOMERS IS ALLOWED AT ANY TIME.**

### NEW REGISTRATION PROCEDURES FOR FUTURE SHOWS

October 2019 show contracts will be EMAILED **June 1, July 1** and again **August 1**.

April 2020 show contracts will be EMAILED **December 1, January 1** and again **February 1**.

Contracts may also be downloaded or electronically completed on our website, [www.chicagotoyshow.com](http://www.chicagotoyshow.com)

**OPTIONS FOR NO EMAIL ADDRESS:** Visit the Show Booth located in PEC West to pick up a contract or pay for the next show, or to confirm your mailing address to continue receiving a contract via mail. Call Diana with additional requests at (847) 772-6760.

